

INTERNAL/EXTERNAL VACANCY ADVERTISEMENT

Business Unit: Corporate Services		Date: 13 May 2022
Job Title:	Communication Specialist	
Reporting to:	General Manger: Marketing & Communications	
Job Grade:	D1	
Duration:	Permanent	

Brief Outline of Duties:

To provide communication support services including media and public relations in order to promote the strategic goals of TIKZN.

KEY PERFORMANCE AREAS (Among others)

1. Facilitate the development and Implementation of strategic and operational plans for Communications.
2. Content Management.
3. Reputational risk management.
4. Media and Public relations.
5. Develop and maintain an Image library.

JOB SPECIFICATION

Educational and /or Technical Competencies:

- A bachelor's degree in Media and Communications/Journalism or Public Administration.

Experience:

- Minimum of 5 years experience in Media and Communications environment.

KwaZulu-Natal Office

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DIRECTORS: C M Cronjé (Chairperson), L C Z Cele (Deputy Chairperson), G W Bell, U Maharaj, E B Mkhize, S K Mpungose, D Naidoo, E M Nkosi, K S Shandu, N S T Matjie (CEO), Z M Msomi (CFO)



PROFESSIONAL COMPETENCIES

- Good knowledge of the media landscape.
- Basic knowledge of digital imaging.
- Basic knowledge of economics.
- Constitution of RSA.
- Have strong writing and editing skills.
- Good command of English both verbal and written.
- Be able to work on several projects concurrently.
- Be able to operate independently with minimal supervision under timelines and deadlines.
- Be able to generate content for several different media platforms.

Closing date: 03 June 2022 @ 00h00.

To apply for this position, kindly submit your motivation letter, curriculum vitae and copies of educational qualification. Application for the position can be emailed to hr1@tikzn.co.za.

TIKZN subscribes to the principles of employment equity in its recruitment processes. People with disability are encouraged to apply for these positions. Prospective employees will be subjected to competency assessments and security vetting as part of the selection process.

NB: Applicants who have not received any correspondence from us within three (3) months of the closing date can consider their applications unsuccessful.

(PLEASE QUOTE THE POSITION NAME AND REFERENCE NUMBER ON YOUR APPLICATION SUBJECT LINE)